

CZECH VILLAGE – NEW BOHEMIA SSMID COMMISSION MEETING

Monday January 15, 2018 **8:30am** – CSPS Hall (1107 3rd St SE, 2nd Floor Conference Room)

Members: X Craig Byers X Lijun Chadima X Jessalyn Holdcraft X Stephanie Jelinek X Pamela Lewis
X Ana McClain X Chad Pelley X James Piersall X Robert Schaffer X Jennifer Pruden, admin
X Jennifer Pratt, City Staff

Guests: Anne Russett, Seth Gunnerson

Agenda Item

Action

- Called to order by Byers at 8:33am
- Consent Agenda Motion to approve by Holdcraft, Second by Piersall, MSP
 - December 18 Meeting Minutes
 - December Financial Report
- City Update
 - ReZone CR: Anne and Seth provided presentation of ReZone CR zoning code update. Discussion of frontage types, building heights, and parking setback. The commission felt General Urban Flex fit the majority of the District and suggested removal of any Tech Shop and Residential pockets noted in the presentation map. Shopfront would be appropriate on 16th Ave and 3rd St to help encourage retail density for walkability and connectivity of the district. Traditional 1-3 story building heights may be appropriate on 16th Ave SW in Czech Village. Urban Neighborhood (2-6 stories) elsewhere. A small section of Downtown 3-5 stories may be appropriate for 2nd street from Water Tower to 8th Ave SE.
 - Parking Study: Seth provided presentation of parking study performed summer of 2017. Generally able to find parking within one block of destination. Parking will be included with future development agreements to maintain the current number of spaces.
 - Flood Control System: Thurs. Jan 25, 4:30-6:30 at National Czech & Slovak Museum, Open house of Flood Control System. Includes Masaryk Park, North industrial alignment, and Greenway planning
- RFP for fiscal agent & administrative services : Amendments to be made and redistributed to commission
 - Piersall recommended: strike “new” in front of fiscal agent in 1st paragraph. Paragraph C Line 4 “taxpayer” all one word. Paragraph C1 Commission Meetings: add prepare and publish agenda and minutes. Prepare “relevant/appropriate” content. Paragraph 2 Financials: collect donations (remove “all”)
 - Holdcraft recommended: move 501(c)3 requirement to Organization section.
 - McClain recommended: add printing/ mailing, assistance with annual report distribution, host website
 - Lewis recommended duration of contract be 2 years.
 - Byers noted clause for 60 day termination notice. Add that meeting must be held in the District
 - RFP will be added to website. Written submission due Feb 14th. Commission will review applications at Feb 19th commission meeting and invite presentations at March 19 commission meeting.

Byers departed at 10:04am

- Neighborhood Organizational Summit
 - Pratt requested feedback on draft invite and agenda. Commission members thought that it looked good. Suggested adding question about whether they have business/property owner requirements for their membership.
 - Pratt will make edits and provide final draft and Doodle poll for meeting date
- Announcements & Directives: None
- Motion to adjourn by Lewis, Second by Schaffer, Meeting adjourned at 10:12am

Takeaway

Next Commission Meeting (Date, Time, Place): February 19, 2018, 8:30am @ CSPS Hall

CVNB SSMID welcomes comments from guests regarding items on the agenda. Please keep your comments focused on the agenda topic. While we do not place a time limit on discussion, please be as brief as possible so that we can move through our agenda in a timely manner. For further information or suggestions for future agenda items, please contact any Commission Member or Jennifer Pruden at crmainstreet@gmail.com